

[Extract from Chandigarh Administration Gazette, dated the 2nd February, 1976]

CHANDIGARH ADMINISTRATION

HOME DEPARTMENT

Notification
The 7th January, 1975

No. DSH(AEP)-76/566.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, Notification G.S.R. No. 3267, dated the 1st November, 1966, the Chief Commissioner, Chandigarh, hereby makes the following rules regulating the method of recruitment to the various Class III posts in the Food and Supplies Department Chandigarh, namely :—

1. *Short title and commencement.*—(i) These rules may be called the Chandigarh Food and Supplies Department, Service (Class III) Recruitment Rules, 1976.

(ii) They shall come into force at once.

2. *Application.*—These rules shall apply to the posts specified in column 1 of the Schedule annexed to these rules.

3. *Number, classification and scales of pay.*—The number of posts, their classification and the scales of pay thereof shall be as specified in columns 2, 3 and 4 of the said Schedule.

4. *Method of recruitment, age-limit and other qualifications etc.*—The method of recruitment, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the said Schedule :

Provided that the upper age limit prescribed for direct recruitment may be relaxed in the case of departmental candidates and candidates belonging to Scheduled Castes and Scheduled Tribes and other special categories of persons in accordance with the general orders issued from time to time by the Central Government.

5. *Disqualification.*—(i) No person who has more than one wife living or who having a spouse living marries in any case in which such marriage is void by reasons of its taking place during the lifetime of such spouse, shall be eligible for appointment to the said posts; and

(ii) No woman, whose marriage is void by reason of her husband having a wife living at the time of such marriage, or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to the said posts :

Provided that the Chief Commissioner may, if he is satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.

6. *Power to relax.*—Where the Chief Commissioner is of opinion that it is necessary or expedient so to do, he may by order, for reasons to be recorded in writing relax any of the provisions of these rules in respect of any class or category of persons.

SCHEDULE

FOOD AND SUPPLIES DEPARTMENT, UNION TERRITORY, CHANDIGARH

Name of post	No. of posts	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruitment	Education and other qualifications required for direct recruitment	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grade to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Assistant Food and Supplies Officer	2	General Central Service, Class III	Rs 200—10—280/15—430/20—450	Non-Selection	18—25 years (relaxable for Government Servants)	Graduate of a recognised University or its equivalent	Age: No Qualification; to the extent noted in Col. No. 11	2 years	(i) By promotion failing which (ii) By transfer/deputation or (iii) By direct recruitment	(i) By promotion: Accountant, Head Clerk, Inspectors, Food and Supplies, Grade-I and Head Analyst with three years service in their respective grade rendered after appointment thereto on regular basis (ii) By transfer: Persons holding similar or equivalent posts in any Government Department	Class III Departmental Promotion Committee	Not applicable
Accountant	1	Ditto	Rs 160—10—280/15—430/20—450	Ditto	Ditto	(i) Graduate of a recognised University or its equivalent (ii) At least 3 years service as an Accountant in a firm of repute	Ditto	Ditto	Ditto	(i) By promotion: Head Clerk/Junior Auditors with three years service in their respective grade rendered after appointment thereto on regular basis (ii) By transfer or deputation: Persons holding similar or equivalent posts in any Government Department	Ditto	Ditto
Head Clerk	1	Ditto	Rs 160—10—280/15—400	Ditto	Ditto	(i) Graduate of a recognised University or its equivalent (ii) At least 3 years service as Accountant in a bank or a firm of repute	Ditto	Ditto	Ditto	(i) By promotion: Clerks and Stenotypists with five years service in their respective grade rendered after appointment thereto on regular basis (ii) By transfer or deputation: Persons holding similar or equivalent posts in any Government Department	Ditto	Ditto
Head Analyst	1	Ditto	Rs 160—10—280/15—400	Ditto	Ditto	B.Sc. or B.A. with Physics and Mathematics as elective subjects	Ditto	Ditto	Ditto	(i) By promotion: Inspectors (Grade II) in the scale of Rs 140—6—170/8—210/10—300 who are B.Sc. or B.A. with Physics and Mathematics as elective subjects with three years service in their grade rendered after appointment thereto on regular basis (ii) By transfer or deputation: Persons holding similar or equivalent posts in any Government Department	Ditto	Ditto

1	2	3	4	5	6	7	8	9	10	11	12	13
Junior Auditor	1	General Central Services, Class III	Rs 160-10-280/15-400	Non-Selection	18-25 years (Relaxable for Government Servants)	(i) Degree of a recognised University or its equivalent with Mathematics as an elective subject. (ii) At least two years experience of Accounts work in some bank or a firm of repute.	Age; No. Qualification: to the extent noted in col. No. 11	2 Years	(i) By promotion failing which (ii) By transfer/deputation or (iii) By direct recruitment	(i) By promotion: Clerks with three years service rendered in the grade. (ii) By transfer or deputation: Persons holding similar or equivalent posts in any Government Department	Class III Departmental Promotion Committee	Not applicable
Inspectors	17	Ditto	(i) 50% posts Gradel. Rs. 160-10-280/15-400 (ii) 50% posts Grade II, Rs. 140-8-170/8-210/10-300	Ditto	Ditto	Graduate of a recognised University or its equivalent	Ditto	Ditto	Ditto	(i) By promotion: Sub-Inspectors or Clerks with three years service in their respective grade rendered after appointment thereto on regular basis (ii) By transfer or deputation: Persons holding similar or equivalent posts in any Government Department	Ditto	Ditto
Steno-typist	1	Ditto	Rs 110-4-130/5-180/6-210/8-250+ Rs 25 Special Pay	Ditto	Ditto	(i) Matriculation or equivalent examination of a recognised University/Board or Institution (ii) Shorthand speed 80 w.p.m. (iii) Typing speed 30 w.p.m.	Ditto	Ditto	Ditto	(i) By promotion: Clerks who have qualified the test in Shorthand/Type held by the Department (ii) By transfer or deputation: Officials holding similar or equivalent posts in any Government Department	Ditto	Ditto
Clerks	4	Ditto	Rs 110-4-130/5-180/6-210/8-250	Ditto	Ditto	(i) Matriculation or equivalent examination of a recognised University/Board or Institution (ii) Minimum speed of typewriting 30 w.p.m. provided — (a) that a person who has not got the requisite speed in typewriting may be appointed subject to the condition that he will not be eligible to draw annual increments in the pay scale or be considered for quasi-permanency or for confirmation in the post till he acquires a speed of 30 w.p.m. in typewriting; and (b) that a physically handicapped person who is otherwise qualified to hold a clerical post but does not possess the requisite speed in typewriting may be appointed subject to the condition that the Principal Medical Officer, General Hospital, Chandigarh certifies that the said handicapped person is not in a fit condition to be able to type.	Ditto	Ditto	By direct recruitment: 90 per cent failing which by deputation/transfer By promotion: 10 %	(i) By transfer or deputation: Persons holding similar or equivalent posts in any Government office; (ii) Promotion from amongst the Class IV employees who have passed Matriculation Examination or equivalent and have passed a departmental examination as may be prescribed by the Ch of Commissioner, Chandigarh from time to time; (iii) are not more than 40 years in age at the time of departmental examination specified in (i) above; (iv) have five years service as their credit as Class IV employees of the department	Ditto	Ditto
Sub-Inspectors	7	Ditto	Rs 110-4-130/5-180/6-210/8-250 /60	Ditto	Ditto	Matriculation or equivalent examination of a recognised University/Board or Institution	Ditto	Ditto	By direct recruitment	By transfer or deputation: Persons holding similar or equivalent posts in any Government office	Ditto	Ditto

A. P. CHOWDHRI,
Deputy Secretary (Home),
Chandigarh Administration.